

WARSAW UNIVERSITY OF TECHNOLOGY

Regulation no. 56/2021
of the Warsaw University of Technology Rector
of 28 June 2021

on the obligation for research staff, research and teaching staff and doctoral students of the Warsaw University of Technology and for other persons doing research at the Warsaw University of Technology to obtain the ORCID ID and to authenticate their researcher's profile on the ORCID platform

Pursuant to Art. 23 section 1 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Acts of 2021, item 478, as amended), it has been decided as follows:

§ 1

1. Academic teachers employed in the group of research staff or research and teaching staff and doctoral students pursuing their degree in a doctoral school or other persons doing research at the Warsaw University of Technology are obliged to have their researcher's electronic ORCID ID (Open Researcher and Contributor ID), hereinafter referred to as the "ORCID ID", created on the ORCID platform, within their ORCID record.
2. The ORCID record registered on the platform should include the official name of the Warsaw University of Technology in English: Warsaw University of Technology and it should be open and made publicly available.
3. Persons referred to in section 1 are obliged to authenticate (link) their ORCID ID in the Integrated System of Information on Science and Higher Education POL-on, hereinafter referred to as the "POL-on system", through:
 - 1) setting up an individual user profile in the Polish Scientific Bibliography system (a POL-on subsystem), hereinafter referred to as the "PNB profile";
 - 2) linking the PNB profile with the ORCID record;
 - 3) linking the PNB profile with the POL-on system.
4. Persons referred to in section 1 shall forward the information on the obtained ORCID ID to the Main Library at the address repozytorium.bg@pw.edu.pl for registration in the WUT Knowledge Base.
5. Persons referred to in section 1 shall authenticate their researcher's profile in the WUT Knowledge Base on the ORCID platform. The authentication shall enable to automatically forward their publication achievements from the personal profile in the WUT Knowledge Base to their profile on the ORCID platform.
6. Persons newly employed in the group of research staff or research and teaching staff and doctoral students starting their education in a doctoral school, as well as other persons doing research at the Warsaw University of Technology are obliged to complete the tasks specified in sections 3-5 within 14 days as of their date of employment or beginning of the education

in a doctoral school, but no later than by 31 December of the year of their employment or beginning of education in a doctoral school.

7. The WUT Main Library shall be responsible for support in completion of the tasks related to registration and authentication of the ORCID profile.
8. Information and instructions related to completion of the tasks specified in sections 3-5 shall be available on the website of the WUT Main Library.
9. Implementation of this regulation shall be supervised by heads of WUT organisational units which employ research staff or research and teaching staff and by heads of doctoral schools, supported by the WUT Main Library, which shall provide monitoring reports.
10. Persons referred to in section 1 should:
 - 1) provide publishers with their ORCID ID when submitting papers for publication;
 - 2) link their ORCID profile with their Scopus profile if their publications are registered in the Scopus database.

§ 2

The regulation enters into force on the day of its signing.

RECTOR

Professor Krzysztof Zaremba